INDIANA ASSOCIATION FOR COMMUNITY ECONOMIC DEVELOPMENT, INC. FINANCIAL REPORT December 31, 2009

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\sav•vy\- astute, knowledgeable, intuitive, proficient



INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Indiana Association for Community Economic Development, Inc. Indianapolis, Indiana

We have audited the accompanying statements of financial position for the Indiana Association for Community Economic Development, Inc., as of December 31, 2009 and 2008, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether or not the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Indiana Association for Community Economic Development, Inc., as of December 31, 2009 and 2008, and the changes in its net assets and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Ryfile, LLC

Indianapolis, Indiana August 30, 2010

STATEMENTS OF FINANCIAL POSITION

December 31, 2009 and 2008

ASSETS	<u>2009</u>	<u>2008</u>
CURRENT ASSETS Cash and cash equivalents Cash designated - subsequent year's operations	\$ 150,597 125,000	\$
Total operating cash	275,597	234,643
Grants receivable Accounts receivable Prepaid expense	71,461 6,808 <u>2,429</u> 356,295	103,714 2,586 <u>4,114</u> 345,057
Assets held as fiscal agent: Cash and receivables - Statewide Conference Cash advance IHCDA - Statewide Conference Cash and receivables - State Affordable Housing Trust	38,259 20,000 11,783	21,279 20,000 11,783
TOTAL CURRENT ASSETS	426,337	398,119
PROPERTY AND EQUIPMENT Office equipment (net of accumulated depreciation -		
2009: \$68,304; 2008: \$64,134)	9,922	5,850
TOTAL ASSETS	\$ 436,259	<u>\$ 403,969</u>
LIABILITIES AND NET ASSE	<u>TS</u>	
CURRENT LIABILITIES		
Accounts payable	\$ 7,119	\$ 42,327
Accounts payable IHCDA - Statewide Conference	20,000	20,000
Accrued expenses	4,976	4,976
Deferred revenue - member dues	41,750	
TOTAL CURRENT LIABILITIES	73,845	67,303
NET ASSETS		
Unrestricted - undesignated	53,204	60,026
Unrestricted - designated for operations	125,000	125,000
Total unrestricted net assets	178,204	185,026
Temporarily restricted - grants and contributions Temporarily restricted - Statewide Conference	134,168 38,259	118,578 21,279
Temporarily restricted - State Affordable Housing Trust	11,783	11,783
Total temporarily restricted net assets	184,210	151,640
TOTAL NET ASSETS	362,414	336,666
TOTAL LIABILITIES AND NET ASSETS	\$ 436,259	\$ 403,969

See Notes to Financial Statements.

STATEMENTS OF ACTIVITIES

Years ended December 31, 2009 and 2008

	2009					
	Unrestricted	Restricted	<u>Total</u>			
SUPPORT AND REVENUE	•	• • - • • • • •	• • • - • • •			
Grants	\$ 496,523	\$ 171,166	\$ 667,689			
Contributions	92,216	-	92,216			
Sponsorships Member dues	41,956	-	41,956			
Member dues	59,260	-	59,260			
Registrations Fees	16,656 106,770	-	16,656 106,770			
Miscellaneous	116	-	116			
Interest income	384	-	384			
SUPPORT AND REVENUE BEFORE RELEASE FROM RESTRICTIONS	813,881	171,166	985,047			
RELEASE FROM RESTRICTIONS						
Release from restriction	155,576	(155,576)				
TOTAL SUPPORT AND REVENUE	969,457	15,590	985,047			
EXPENSES						
Operating expenses:						
Technical assistance and training	484,129	-	484,129			
Fee for service	75,958	-	75,958			
Policy and membership	314,732	-	314,732			
Administration and						
organizational development	82,418	-	82,418			
Fundraising	19,042		19,042			
TOTAL EXPENSES	976,279		976,279			
CHANGE IN NET ASSETS BEFORE FISCAL AGENT ACTIVITIES	(6,822)	15,590	8,768			
FISCAL AGENT ACTIVITIES	(0,022)	15,590	0,700			
FISCAL AGENT ACTIVITIES						
Statewide Conference income	-	164,325	164,325			
Statewide Conference expenses	(147,345)	-	(147,345)			
State Affordable Housing Trust Fund income	-	-	-			
State Affordable Housing Trust Fund expenses	-	-	-			
Release from restriction	147,345	(147,345)				
TOTAL CHANGE IN NET ASSETS	(6,822)	32,570	25,748			
<u>NET ASSETS</u> Beginning of year	185,026	151,640	336,666			
End of year	<u>\$ 178,204</u>	<u>\$ 184,210</u>	<u>\$ 362,414</u>			

See Notes to Financial Statements.

	2008				
<u>Un</u>	<u>restricted</u>		emporarily Restricted		<u>Total</u>
\$	433,061 47,600 29,160 55,400 29,805 49,027 2,201	\$	190,209 - - - - - - -	\$	623,270 47,600 29,160 55,400 29,805 49,027 2,201
	<u>1,108</u> 647,362		190,209		<u>1,108</u> 837,571
	71,631		(71,631)		
	718,993		<u>118,578</u>		837,571
	416,377 56,382 148,334		- -		416,377 56,382 148,334
	77,324 30,919 729,336		- - -		77,324 30,919 729,336
	(10,343)		118,578		- 108,235
	- (128,229)		139,786 -		139,786 (128,229)
	- (618) 128,847		- - (128,847)		- (618) -
	(10,343)		129,517		119,174
	195,369		22,123		217,492
\$	185,026	\$	151,640	\$	336,666

STATEMENTS OF FUNCTIONAL EXPENSES

Year ended December 31, 2009

	Technical Assistance and <u>Training</u>	Fee for <u>Service</u>	Policy and <u>Membership</u>	Administration & Organizational <u>Development</u>
Bank charges Board development	\$ - -	\$ - -	\$	\$ 2,051
Business insurance CHDO pass through	-	35	434	4,680
Homeward Bound pass through	-	-	77,921	-
Scholarships/Sponsorships	3,275	-	-	-
Depreciation expense	1,202	550	1,208	1,058
Dues/subscriptions	1,100	442	400	3,423
Equipment lease rental	2,341	767	1,682	805
Equipment purchases Facility rental	- 3,104	-	- 125	-
Food & refreshments	12,729	52	2,218	1,357
Janitorial	-	-	-	2,986
Miscellaneous expenses	-	-	775	7
Office supplies	1,386	68	449	4,446
Payroll taxes and benefits	17,180	8,069	17,541	22,120
Postage	119	885	1,066	1,518
Printing/copying	24,336	2,166	3,247	495
Professional fees	264,370	94	66,394	36,988
Rent	13,399	2,835	6,215	(1,768)
Salaries and wages	128,431	56,781	124,490	109,051
Benefit from excess time allocation				(118,659)
Staff development	-	-	50	2,693
Telephone/internet	4,470	721	3,904	(2,089)
Travel	6,687	2,493	6,474	6,519
Utilities			60	4,737
TOTAL	<u>\$ 484,129</u>	<u>\$ </u>	<u>\$ 314,732</u>	<u>\$ 82,418</u>

<u>Fundraising</u>	<u>Total</u>
\$-	\$ 2,130
-	5,149
-	- 77,921 3,275
152 - 211 -	4,170 5,365 5,806 - 3,229
- - 25 2,015	16,356 2,986 782 6,374 66,925
414 2,668 1,500 780 11,079	4,002 32,912 369,346 21,461 429,832
- - 198 - -	(118,659) 2,743 7,204 22,173 4,797
\$ 19,042	<u>\$ 976,279</u>

STATEMENTS OF FUNCTIONAL EXPENSES

Year ended December 31, 2008

	Technical Assistance and <u>Training</u>	Fee for <u>Service</u>	Policy and <u>Membership</u>	Administration & Organizational <u>Development</u>
Bank charges Board development	\$ 25	\$ - -	\$ - -	\$
Business insurance	-	-	-	2,965
CHDO pass through Depreciation expense	4,156 3,205	- 570	- 3,128	- 1,368
Depreciation expense	3,205	570	5,120	1,300
Dues/subscriptions	4,326	-	659	2,619
Equipment lease rental	2,722	418	2,294	3,550
Equipment purchases Facility rental	- 2,715	- 12,911	-	-
	_,: : •	,•		
Food & refreshments	11,910	170	972	2,215
Janitorial Miscellaneous expenses	869	154	848	371 439
Office supplies	1,322	393	150	3,367
Payroll taxes and benefits	12,847	2,269	12,897	11,038
Postage	158	-	459	905
Printing/copying	3,269	246	2,408	1,421
Professional fees	270,956	22,545	31,063	38,145
Rent Selection and warea	7,580	1,347	7,399	3,235
Salaries and wages	85,670	14,509	79,674	34,840
Benefit from excess time				
allocation	-	-	-	(41,145)
Staff development	-	-	15	95
Telephone/internet Travel	2,329 2,318	436 414	3,953 2,415	1,079 3,331
Utilities				4,124
ΤΟΤΑΙ	<u>\$ 416,377</u>	<u>\$ </u>	<u>\$ 148,334</u>	<u>\$77,324</u>

See Notes to Financial Statements

<u>Fundraising</u>	Operating <u>Total</u>
\$ -	\$ 1,654
-	1,733
-	2,965
-	4,156
862	9,133
632 - -	7,604 9,616 - 15,626
-	15,267
234	2,476
-	439
22	5,254
3,357	42,408
577	2,099
3,519	10,863
1,089	363,798
2,038	21,599
17,903	232,596
-	(41,145)
-	110
660	8,457
26	8,504
-	4,124
<u>\$ 30,919</u>	<u>\$ 729,336</u>

STATEMENTS OF CASH FLOWS

Years ended December 31, 2009 and 2008

		<u>2009</u>		<u>2008</u>
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash received from members and grantors Cash paid to suppliers and organizations Interest income	\$	1,201,789 (1,152,977) 384	\$	953,278 (845,206) <u>1,108</u>
Net cash provided by (used in) operating activities		49,196		109,180
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchase of property and equipment		(8,242)		(958)
Net cash provided by (used in) investing activities		(8,242)		(958)
Increase (decrease) in cash and cash equivalents		40,954		108,222
CASH AND CASH EQUIVALENTS				
Beginning of year		234,643		126,421
	Φ.	075 507	ф	004.040
End of year	<u>\$</u>	275,597	<u>\$</u>	234,643
RECONCILIATION OF INCREASE IN NET ASSETS				
TO NET CASH PROVIDED BY OPERATING ACTIVITIES				
Changes in net assets	\$	25,748	\$	119,174
Adjustments to reconcile changes in net assets				
to net cash from operating activities:				
Depreciation		4,170		9,133
Changes in certain assets and liabilities:				<i></i>
Cash - Statewide Conference		(16,980)		(31,557)
Cash - State Affordable Housing Trust		-		618
Grants and accounts receivable		28,031		7,968
Prepaid expense		1,685		3,120
Accounts payable and accrued liabilities Deferred revenue		(35,208)		724
		41,750		
Net cash flows provided by (used in) operating activities	\$	49,196	\$	109,180

See Notes to Financial Statements.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

NOTE 1 NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

Indiana Association for Community Economic Development, Inc. (IACED) is a nonprofit organization committed to community economic development in rural, small city, and urban areas. IACED provides information and training to membership organizations seeking greater economic development, within their geographical areas of influence. IACED provides a wide range of direct technical assistance, advocates public policy related to affordable housing and community development, and supplies training and resources to its members.

Significant accounting policies followed by the Association are listed below:

A. Accrual Basis

The financial statements have been prepared on the accrual basis of accounting.

B. Basis of Accounting

These financial statements have been prepared to focus on the entity as a whole and to present transactions according to the existence or absence of donor-imposed restrictions. This has been done by classification of transactions and balances into three categories of net assets: unrestricted net assets which have no donor-imposed restrictions, temporarily restricted net assets which have donor-imposed restrictions that will expire in the future, and permanently restricted net assets which have donor-imposed restrictions which do not expire.

Ordinary income derived from investment, receivables, and other income-producing assets, is accounted for as unrestricted net assets. Income derived from investments is accounted for as temporarily restricted or, if unrestricted, as revenues in unrestricted net assets. Gains and losses on investments are classified as an increase or decrease, in unrestricted net assets, unless restricted by donor-imposed stipulations. If restricted, such gains or losses are reported as increases or decreases in temporarily- or permanently- restricted net assets.

Grants received from governmental agencies are considered exchange transactions and/or unrestricted resources for the Association.

C. Cash and Cash Equivalents

Cash and cash equivalents consist of checking and savings accounts. The Association maintains its cash balances with reputable financial institutions. The demand deposit accounts are insured by the Federal Deposit Insurance Corporation up to the maximum amount prescribed by law per institution. The balances may exceed the insured limit at various times.

The Association considers all highly-liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

NOTE 1 NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

D. Property and Equipment

The Association capitalizes expenditures for purchased property and equipment at cost. Donated property and equipment is reflected as a contribution in the financial statements at its estimated fair market value. It is the Association's policy to consider a donor restriction of or for long-lived assets satisfied when the asset is purchased and put into service.

Depreciation is provided using the straight-line method over the estimated useful lives of the assets. The estimated useful lives of the equipment range from three to five years. The Association's capitalization policy is \$500 with a life of three or more years.

E. Support and Revenue

All contributions of cash and other assets are considered to be available for unrestricted use unless the donor specifically restricts the use.

A restriction expires when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. Restricted contributions and grants are presented as temporarily restricted revenue. Upon expiration of a donor-imposed restriction, the contributions or grants are reclassified to unrestricted net assets.

Support funded by government grants is recognized as the Association performs contracted services under grant agreements. Government grant revenue is recognized as earned when eligible expenses are incurred. Government grant expenditures are subject to audit and acceptance by the granting agency. Adjustments would be required for any disallowed expenditures.

Funding is primarily provided through government agencies, foundation grants, contributions and membership dues. The Association also receives fees for member services such as strategic planning and consulting fees from tax credit projects.

F. Functional Allocation of Expenses

The costs of providing programs and other activities have been summarized on a functional basis in the Statements of Activities. Accordingly, certain indirect costs have been allocated among programs and other activities based on percentages of staff time spent.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

NOTE 1 NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

G. Concentration of Financial Risk

IACED receives funding under multiple year grants from the U.S. Department of Housing and Urban Development (HUD) and from other funding sources. Under the grants' terms, additional periodic audits are possible by the grantor agency. Failure to comply with grant requirements may result in suspension of further HUD and other grant funding and possible reimbursement for disallowed expenditures. Management believes that disallowed costs, if any, will not be material. As of December 31, 2009, management was not aware of any potential disallowance of claims asserted by grantor agencies; therefore, no estimate of contingent reimbursement to the grantor was made.

IACED receives a significant portion of its total revenue from three funding sources. The percentage of total revenue received from those sources is as follows:

Funding Sources	2009 <u>% of Revenue</u>	2008 <u>% of Revenue</u>
IN Housing & Community Dev. Authority	31.8	35.4
Lillly Endowment	17.0	15.5
Chase Fund	10.7	0.0
Local Initiatives Support Corporation	0.4	15.7

H. Use of Estimates

The preparation of financial statements, in conformity with U.S. generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

I. Tax Status

IACED is exempt from the income taxes under Section 501(c)(3) of the Internal Revenue Code.

The Association files the required federal and state information returns. Whenever tax returns are filed, the filing organization must evaluate the merits of its tax positions and determine if they will be ultimately sustained. Those tax positions for the Association include maintaining their tax-exempt status and the taxability of any unrelated business income. The Association believes these positions are sustainable.

J. Evaluation of Subsequent Events

The Association's management has evaluated subsequent events through August 30, 2010 which is the date the financial statements were available to be issued.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

NOTE 2 NET ASSETS

The grants from Lilly Endowment are for general operating support and are classified as unrestricted but designated for operations. IACED is the fiscal agent for the Statewide Conference and State Affordable Housing Trust Campaign. These funds are for programs shared with other exempt organizations and are segregated from other unrestricted funds.

Net assets consist of:

		<u>2009</u>		<u>2008</u>
Unrestricted:				
Undesignated	\$	53,204	\$	60,026
Designated for operations		125,000		125,000
Total unrestricted	\$	178,204	\$	185,026
Temporarily restricted:				
Grants and contributions:				
	ሱ		ሱ	71 070
LISC- Unsung Indy	\$	-	\$	71,272
LISC- Public Policy & TA		1,797		9,968
LISC- Capital Access		1,166		-
INHP- Deputy Director grant		-		30,000
5/3 Bank Foundation-Asset Building Initiative		-		7,338
Lilly End. 2009 Support Grant		16,762		-
Old National Bank Foundation		9,300		-
Chase Fund 2009 Comp Comm Dev		105,143		-
		134,168		118,578
Fiscal Agent:				
Statewide Conference		38,259		21,279
State Affordable Housing Trust Campaign		11,783		11,783
Total temporarily restricted	\$	184,210	\$	151,640

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

NOTE 2 NET ASSETS - continued

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes during the years ended December 31, 2009 and 2008 as follows:

	<u>2009</u>	<u>2008</u>
Grants:		
LISC- Unsung Indy	\$ 71,272	\$ 14,228
LISC- Public Policy & TA	8,171	32
LISC- Capital Access	-	36,084
INHP- Homeownership Counseling	-	20,625
5/3 Bank Foundation-Asset Building Initiative	7,338	662
INHP- Deputy Director grant	30,000	-
Lilly End. 2009 Support Grant	33,238	-
Old National Bank Foundation	700	-
Chase Fund 2009 Comp Comm Dev	4,857	 _
	\$ 155,576	\$ 71,631
Fiscal Agent:		
Statewide Conference	\$ 147,345	\$ 128,229
State Affordable Housing Trust Campaign	 -	 618
	\$ 147,345	\$ 128,847

NOTE 3 COMMITMENTS

Effective August 1, 2006, IACED entered into a five-year agreement to lease office space. There is an option to renew the lease at the end of the five-year term for an additional five years. Monthly lease payments are \$1,500. In addition to the monthly rent, the lease requires a payment of \$300 per month throughout the lease term for operating expenses, regardless of the actual amount of operating expenses incurred. The Association also leases a minimal amount of office equipment. Total rent expense was \$21,600 in both 2009 and 2008, respectively. Future minimum rent and lease payments are as follows:

2010	\$ 21,600
2011	12,600
2012	-
2013	-
Thereafter	 -
Total	\$ 34,200

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

NOTE 4 RELATED PARTIES

IACED purchased services from a board member's company in 2009. These services related to providing technical assistance and training to member organizations. All purchased services had written contracts and were approved by the Board of Directors. IACED incurred expenses for services from the related party of \$36,787 in 2009. No such expenses were incurred during 2008.

At December 31, 2009 and 2008, IACED had no payables to related parties.

In 2004, IACED and House Investments formed the Indiana Redevelopment Corporation, an Indiana nonprofit corporation, for the sole purpose of promoting economic development in Indiana through the New Markets Tax Credit Program. IACED and House Investments each appoint 50% of the entity's board members, neither having majority control. IACED entered a consulting agreement with Indiana Redevelopment Corporation (IRC). IACED receives an annual consulting fee equal to 38% of the quarterly net income of IRC, as defined by the agreement. IACED earned fees of \$0 in 2009 and 2008.

In 2009, IACED and City Real Estate Advisors, Inc. formed Indiana Development Capital, LLC, an Indiana limited liability company, for the sole purpose of promoting economic development in Indiana through the New Markets Tax Credit Program. IACED and City Real Estate Advisors, Inc. each made a capital contribution of \$100 and have 50% ownership.

NOTE 5 ANNUAL STATEWIDE CONFERENCE

IACED serves as the reporting entity and administrator for the Statewide Conference on Affordable Housing and Community Economic Development, which is co-hosted by IACED and the Indiana Housing and Community Development Authority. These funds are segregated separately in the accounting system, and the funds are deposited in a separate bank account. Revenues collected for the conference can only be used to pay conference expenses or other financial obligations of the conference. If another party takes on the fiscal agent responsibility and facilitates the annual Statewide Conference, the cash balance would be transferred to the other party.

		<u>2009</u>		<u>2008</u>
Cash and Receivables - beginning of year Income Expense Cash and Receivables - end of year	\$ \$	21,279 164,325 (147,345) 38,259	\$ \$	9,722 139,786 (128,229) 21,279
Net Assets: Temporarily restricted - Statewide Conference	\$	38,259	\$	21,279

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

NOTE 6 STATE AFFORDABLE HOUSING TRUST FUND CAMPAIGN

IACED serves as the reporting entity and administrator for the State Affordable Housing Trust Fund Campaign. The Campaign's purpose is to educate affordable housing practitioners, policy makers, volunteers and the public about the impact and use of the State Affordable Housing Trust Fund in an effort to develop a steady revenue stream for the Fund. The Campaign is funded by supporters, including other not-for-profit organizations who are interested in affordable housing issues. These funds are segregated in the accounting system and the funds are deposited in a separate bank account. Revenues collected for the Campaign can only be used to pay Campaign expenses and Campaign financial obligations. The Campaign will continue until all cash collected is depleted. If another party takes on the fiscal agent responsibility, the cash balance would be transferred to the other party.

	<u>2009</u>	<u>2008</u>
Cash and Receivables - beginning of year Income	\$ 11,783	\$ 12,401
Expense	-	(618)
Cash and Receivables - end of year	\$ 11,783	\$ 11,783
Net Assets: Temporarily restricted - State Affordable		
Housing Trust	\$ 11,783	\$ 11,783